

Stockbridge Selectboard

December 15, 2022, 7:00 PM

Zoom Meeting Info: +1 929 205 6099 **Meeting ID:** 825 7519 2788 **Passcode:** 300813

Present: Lee Ann Isaacson, Mike Ketchum, Lori Scott, Kevin Bagley, Mort Pierpoint – Hudson Construction Online-none

- 1) Meeting called to order at 7:02pm.
- 2) **Additions and Deletions to the meeting.** Municipal Road General Permit, Advanced Animations Visit
- 3) **Topic Allotted Time Review** – Added time to each topic
- 4) **Public Communication**
- 5) **Previous Meeting Minutes:** Lee Ann motioned to approve the minutes as written and Mike seconded. The board approved the minutes from 12/01.
- 6) **Road Report**
 - a) Kevin shared the project cost estimate for the top part of Mt Hunger. Town received a 2023 grant and the work on the upper road needs to be complete by 6/30/2023.
 - b) Kevin continues to work on the road mileage and classifications to match the state maps. There are some inconsistencies. The latest inconsistency was found on South Hill Road at Old Log Road. This is an ongoing project that includes the road reclassification that will be worked on over time.
 - c) The crew is preparing for the storm on 12/16.
 - d) Kevin asked for the board's help with two projects that need the town right of way definitions that are awaiting legal review and survey work. **Action Item:** Lori to add a status update column to the project and grant analysis report for monthly review.
- 7) **Highway Ordinance**
 - a) The board reviewed the updated draft.
 - b) **Action Item:** Lori will make updates to the draft for adoption at the next board meeting.
- 8) **Town Office Repair**
 - a) Mort Pierpoint attended to answer any questions the board had on the quote. The board was comfortable with the insurance adjuster confirmation and awarded the work to Hudson Construction. **Action Item:** Mort will check with suppliers to determine a start date. Lori will contact the Insurance company for next steps.
- 9) **Lister Errors and Omissions** – The board reviewed the form from the Listers documenting a computer error that issued a bill in error. The error has been corrected. The board signed the form. **Action Item:** Lori to attach the signed form to the Grand List.
- 10) **Mid December Financials**
 - a) Total budget is tracking well with the actual expenses. The town has worked very hard to manage expenses in this time of high inflation.
- 11) **2023 Budget**
 - a) The board continued to work on the 2023 budget. They reviewed several models showing the impacts of the 2023 budget requests to the town tax rate. The board still must determine Salary Expense. **Action Item:** Board members will do their final review over the next few weeks and be prepared to finalize the budget at the 01/05 meeting. The board needs to schedule time to

review together before the next board meeting. The very last day that the budget needs to be finalized is the 2nd week in January. The board still needs to work on the Capital Plan.

12) Town Report Progress

- a) Two committee reports have been submitted, the financial reports are waiting for the year to end, the auditors may be in to work on the cash audit during school vacation. The board reviewed an initial draft of the warning for the Town Meeting. They discussed the visit to the Advanced Animations building and are considering adding an article to perform a feasibility study. **Action Item:** The board to review the warning list and determine any additional articles that they wish to add.
- b) The board also reviewed offices that will be open this year. **Action Item:** Lori to reach out to Kevin Travis to see if there is any interest in town roles based on the 2022 Survey responses. 2nd item- reach out to committee chairs with a list of those on the committee coming up for re-election. Post open positions on the town website and in the newspaper.

13) The Board reviewed and signed the orders

14) The board planned for the next meeting agenda.

15) Executive Session – Lee Ann motioned to move to Executive Session to discuss a personnel issue and Mike seconded. The board moved to Executive Session at 9:00pm

- a) The board came back from Executive Session at 9:17pm

16) **Adjournment** - Mike motioned to adjourn. Lee Ann seconded, and the meeting adjourned at 9:18pm.

Topics for upcoming Selectboard meetings

- a) **January 5**
 - i) Town Meeting Planning
 - ii) Airbnb update
 - iii) Highway Ordinance
- b) **January 19**
 - i) Town Meeting Planning
 - ii) Final 2022 Financials
- c) **February 2**
 - i) Town Meeting Planning
- d) **February 16**
 - i) Town Meeting Planning
 - ii) January Financials
 - iii) Project Costs Review and Grants
- e) **March 2**
 - i) Town Meeting Prep
- f) **March 16**
 - i) February Financials
 - ii) Calendar to Fiscal Transition
- g) **April 6**
 - i) Road Reclassification
- h) **April 20**
 - i) March Financials
- i) **Topics TBD for upcoming meetings**

- i) Calendar to Fiscal Year Transition
- ii) Broadband – EC Fiber (Communications Union District)
- iii) Grant Writer -Work on Job Description
- iv) ARPA – Add Sarah from TRORC
- v) Town Garage Relocation
- vi) Sand Pile Relocation
- vii) Cell Service – Zach
- viii) Road Erosion Inventory – Update from 8/18 Meeting – Selectboard
- ix) Road Reclassification – Table until the Spring
- x) Quote and Bid Process and Procurement Process
- xi) Constable Role definition / Dog Ordinance
- xii) Open positions (Town Clerk/Treasurer and Selectboard Admin
- xiii) Rochester Highschool

Lori Scott- Town Clerk
